

City of White Plains Youth Bureau - Youth Employment Services - Sample Resume

Sandra Absolu
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EDUCATION:

White Plains Middle School, White Plains, NY Expected graduation: June 2017

TRAINING:

American Red Cross Babysitter's Training Course September 2016

Participated in training focused on safety, basic child care and care for emergencies.

WORK EXPERIENCE:

Smith Family, White Plains, NY November 2016-Present

Babysitter

Responsible for supervising children ages 4 and 6 years of age.

VOLUNTEER EXPERIENCE:

Camp Adventure, White Plains, NY July 2016-August 2016

Counselor in Training

Responsibilities included assisting camp counselors with the supervision of elementary age children during daily arts and crafts and sports activities.

Seuss Up Program, White Plains Youth Bureau, White Plains, NY October 2015-May 2015

Responsibilities included reading books to elementary age children.

EXTRACURRICULAR ACTIVITIES:

Student Organization, White Plains Middle School September 2015-Present

The Courier, White Plains Middle School September 2015-Present

International Club, White Plains Middle School January 2015-Present

AWARDS & RECOGNITION:

Angela P. Thompson Community Service Award May 2016

SPECIAL SKILLS:

Bilingual English/French Creole

Proficient in Microsoft Office